

MARCH 2025 BOARD MINUTES

The regular meeting of the Bristol Tennessee Essential Services Board of Directors was held on Thursday, March 13, 2025, at noon at 2470 Volunteer Parkway, Bristol, Tennessee.

Call to Order

Chairperson Downs called the meeting to order at 12:00 p.m.

Board Members Present

Erin Downs, John Vann, and Doug Harmon

Staff Present

CEO Clayton Dowell, Vice President of People Operations Tara Ellis, Vice President of Engineering David Hacker, Vice President of Operations and Safety Steve Craddock, Supervisor of Accounting Heather Jenkins, and Business Development Manager April Eads.

Public Comment Period

Chairperson Downs called for public comments. There were none.

Minutes

Chairperson Downs asked if there were any corrections to the minutes of the February board meeting, which had been previously distributed. No corrections were noted. Mr. Vann motioned to approve the minutes as distributed. Mr. Harmon seconded. The motion passed.

Safety Report

Mr. Craddock reported 171,177.81 safe working hours from January 12, 2024, to February 28, 2025. The March safety meeting was held on March 4, 2025. The topic was “Work it like it’s hot? - Not hardly!” Mr. Craddock reported the TOSHA inspection report from February was received, and there were no violations.

Reliability Report

Mr. Hacker presented the outage data for February 2025. He reported 3.852 average customer outage minutes for the month. The average customer outage minutes year-to-date, through February 28, 2025, totaled 4.676.

Financial Report

Electric Business Unit

Ms. Jenkins presented the February 2025 financial reports. She reported that Electric Sales were up due to colder temperatures. There were more heating degree days in February 2025 than February 2024.

\$(000)	YTD Actual	YTD Budget
Electric Sales	\$ 66,301.4	\$ 61,610.9
Other Electric Revenue	\$ 4,814.7	\$ 4,537.6
Other Income	\$ 1,695.0	\$ 1,605.6
Total Operating Expense	\$ 70,069.7	\$ 66,559.9
Non-Operating Expense	\$ 387.3	\$ 271.7
Electric Net Income (Loss)	\$ 2,354.1	\$ 922.5
Operating & Maintenance Expense	\$ 9,764.4	\$ 10,229.9
Broadband Net Income	\$ 3,106.5	\$ (1,075.1)

Advanced Broadband Services Business Unit

Ms. Jenkins reported a decrease of fifty-seven (57) fiber customers. The number of cable services decreased by one hundred and sixty-three (163), telephone services decreased by eighty (80), and the number of Internet services decreased by twenty-eight (28). Ms. Jenkins also reported the Broadband Net Income was overbudget at \$3,106,500.

TVA Monthly Fuel Cost

Mr. Dowell reported the April 2025 monthly fuel cost had not been released at the time of the meeting.

Approval of Purchase of Substation Voltage Regulators

Mr. Dowell reported there are substation voltage regulators that need to be replaced. The engineering department has discussed a plan to replace the regulator banks at our distribution substations with larger banks and refurbish the existing 416 kVA banks and reuse them at Bluff City District Substation. He recommended approving the purchase of seven (7) regulators from Siemens Energy Inc. for a total price of \$405,573. Mr. Harmon made a motion to accept the proposal as recommended. Mr. Vann seconded, and the motion passed.

Approval of Grade-work at Bristol Industrial Park Pad-Ready Site

Mr. Dowell reported the pad-ready site located in the Bristol Industrial Park has reached the point in development where it is ready for grade-work. After advertising in the Bristol Herald Courier, three bids were received. He recommended accepting the bid provided by Baker's Construction & Excavation Co. for a price of \$1,976,838 with additional per-unit rock allowances. Mr. Vann made a motion to accept the bid as recommended. Mr. Harmon seconded, and the motion passed.

CEO Report

Mr. Dowell provided a summary of the potential impacts of bills currently being considered in the Tennessee General Assembly. He also provided an update on South Bristol Substation.

Board Comments

Chairperson Downs called for comments from the Board. The Board expressed appreciation for the recent Board tours. Mr. Vann also expressed appreciation for the new BTES Blog.

Chairperson Downs adjourned the meeting.

Respectfully Submitted,

A handwritten signature in blue ink, appearing to read "D. Harmon", written in a cursive style.

Doug Harmon, Secretary